

# UNIVERSITY OF HAWAII Session/Batch Control

Session Reference: \_\_\_\_\_

Session Date: \_\_\_\_\_

Bank: \_\_\_\_\_

Description: \_\_\_\_\_

User ID Override: N

Special Process: \_\_\_\_\_  
(Financial Accounting Batch Only)

Expected Totals

Processed Totals

Transactions: \_\_\_\_\_

Amount: \_\_\_\_\_

Rejected Transactions:

Input Errors:

_____
_____
_____
_____

Entered By: \_\_\_\_\_ Initials: \_\_\_\_ Entry Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requesting Department: \_\_\_\_\_

Prepared By: \_\_\_\_\_ Initials: \_\_\_\_ Submission Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Special Instructions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_