

**PAYROLL DEADLINES - Student Employment (F1and F3 payrolls)
INPUT / DOCUMENT DUE DATES FOR CALENDAR YEAR 2009**

PAY PERIOD	PAY DATE	New Hires		Changes to Existing Records		Payments
		Transactions due to SE office	SE Approval/ Ready for Scopis by 4:30pm on:	Transactions due to SE office	Student Employment Approval by 4:30pm on:	Submit On-Line Timesheets by 11:59pm on:
12/24/08 - 01/05/09	02/05/09	12/30/08	01/05/09	01/12/09	01/14/09	01/14/09
01/06/09 - 01/20/09	02/20/09	01/15/09	01/20/09	01/27/09	01/29/09	01/29/09
01/21/09 - 02/05/09	03/05/09	02/03/09	02/05/09	02/09/09	02/11/09	02/11/09
02/06/09 - 02/20/09	03/20/09	02/18/09	02/20/09	02/24/09	02/26/09	02/26/09
02/21/09 - 03/05/09	04/03/09	03/03/09	03/05/09	03/10/09	03/12/09	03/12/09
03/06/09 - 03/20/09	04/20/09	03/18/09	03/20/09	03/25/09	03/30/09	03/30/09
03/21/09 - 04/05/09	05/05/09	04/01/09	04/03/09	04/09/09	04/14/09	04/14/09
04/06/09 - 04/20/09	05/20/09	04/16/09	04/20/09	04/27/09	04/29/09	04/29/09
04/21/09 - 05/05/09	06/05/09	05/01/09	05/05/09	05/11/09	05/13/09	05/13/09
05/06/09 - 05/20/09	06/19/09	05/18/09	05/20/09	05/26/09	05/28/09	05/28/09
05/21/09 - 06/05/09	07/02/09	06/04/09	06/05/09	06/05/09	06/09/09	06/12/09
06/06/09 - 06/20/09	07/20/09	06/17/09	06/19/09	06/25/09	06/29/09	06/29/09
06/21/09 - 07/05/09	08/05/09	06/30/09	07/02/09	07/10/09	07/14/09	07/14/09
07/06/09 - 07/20/09	08/20/09	07/16/09	07/20/09	07/28/09	07/30/09	07/30/09
07/21/09 - 08/05/09	09/04/09	08/03/09	08/05/09	08/11/09	08/13/09	08/13/09
08/06/09 - 08/20/09	09/18/09	08/18/09	08/20/09	08/26/09	08/28/09	08/28/09
08/21/09 - 09/05/09	10/05/09	09/02/09	09/04/09	09/10/09	09/14/09	09/14/09
09/06/09 - 09/20/09	10/20/09	09/16/09	09/18/09	09/25/09	09/29/09	09/29/09
09/21/09 - 10/05/09	11/05/09	10/01/09	10/05/09	10/12/09	10/14/09	10/14/09
10/06/09 - 10/20/09	11/20/09	10/16/09	10/20/09	10/26/09	10/28/09	10/28/09
10/21/09 - 11/05/09	12/04/09	11/02/09	11/03/09	11/09/09	11/12/09	11/12/09
11/06/09 - 11/20/09	12/18/09	11/16/09	11/18/09	11/23/09	11/25/09	11/27/09
11/21/09 - 12/05/09	01/05/10	12/02/09	12/04/09	12/10/09	12/14/09	12/14/09
12/06/09 - 12/20/09	01/20/10	12/16/09	12/18/09	12/24/09	12/29/09	12/29/09

Effective 12/26/07, all student timesheets submitted on-line

SECE WEB SITE: <https://sece.its.hawaii.edu/login.do>