Function code is an attribute on an account that separates expenditures by major spending category. It is critical to the indirect cost reimbursement rate proposal for sponsored projects, cost of education measures, and Department of Education reporting (e.g. IPED). Please plan on attending this webinar if you are a chart manager and/or fiscal administrator in learning about the new function codes and its definitions. However, if you are not able to attend the March 3rd webinar, you can go to the FMO Website to view the on-demand version the following week.

**Date and Time:** Tuesday, March 3rd, 1:00 PM to 2:00PM

**Instructions for logging in to the Webinar**

*Web Conference with Audio Login:*

- Webinar URL: [http://www.hawaii.edu/halawai/login.htm](http://www.hawaii.edu/halawai/login.htm)
- Join with your UH username and associated password

*Before the Webinar*

- Test your connection by clicking this link: [http://breeze.hawaii.edu/common/help/en/support/meeting_test.htm](http://breeze.hawaii.edu/common/help/en/support/meeting_test.htm)

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