Disbursement Voucher (DV) Process with De Minimis Threshold

All Users may initiate the DV document.

1. **Initiator**
   - Initiate new document

2. **Account Supervisor**
   - Total amount < De Minimis Threshold or employee payment?
     - Yes: Reviews and approves document
     - No: Reviews and approves document

3. **Fiscal Officer**
   - Foreign Vendor?
     - Yes: Reviews and approves document
     - No: Reviews and approves document

4. **Org Reviewer**
   - Org review exists?
     - Yes: Reviews and approves document
     - No: Reviews and approves document

5. **Disbursing - Tax Manager**
   - Foreign Draft or Wire?
     - Yes: Reviews and approves document
     - No: Reviews and approves document

6. **Disbursing - Disbursement Method Reviewer**
   - Foreign Vendor

7. **KFS Process**
   - Foreign Draft or Wire?
     - Yes: Reviews and approves document
     - No: Reviews and approves document

   - Data extracted to PDP
   - Accounting entries posted to GL
   - Receives Acknowledge in Action List