Internal Billing (IB) Process

**Initiator**
- Initiate new document
- Expense Accounts? (Yes)

**Fiscal Officer**
- Reviews and approves document
- The IB will route to the Fiscal Administrator even if the FA initiated it. For proper separation of duties, the FA should not approve IBs that are initiated by them.

**Org Reviewer**
- Org review exists? (Yes)
- Reviews and approves document
- Org review exists? (No)

**KFS Process**
- FINAL
- Accounting entries posted to GL
- All Users may initiate the IB document.