

**PAYROLL DEADLINES - Student Employment (F1and F3 payrolls)
INPUT / DOCUMENT DUE DATES FOR CALENDAR YEAR 2008**

PAY PERIOD	PAY DATE	New Hires & Add New Accounts		Changes to Existing Records		Payments
		Transactions due to SE office	SE Approval/ Ready for Scopis by 4:30pm on:	Transactions due to SE office	Student Employment Approval by 4:30pm on:	Submit On-Line Timesheets by 11:59pm on:
12/16/07 - 12/25/07	01/18/08	12/14/07	12/18/07	12/24/07	12/27/07	12/28/2007*
<u>On-Line</u>						
12/26/07 - 01/09/08	02/05/08	12/28/07	01/02/08	01/10/08	01/14/08	01/14/08
01/10/08 - 01/24/08	02/20/08	01/15/08	01/17/08	01/28/08	01/30/08	01/30/08
01/25/08 - 02/09/08	03/05/08	01/31/08	02/04/08	02/11/08	02/13/08	02/13/08
02/10/08 - 02/24/08	03/20/08	02/15/08	02/19/08	02/26/08	02/28/08	02/28/08
02/25/08 - 03/09/08	04/04/08	02/29/08	03/04/08	03/10/08	03/12/08	03/12/08
03/10/08 - 03/24/08	04/18/08	03/13/08	03/17/08	03/25/08	03/28/08	03/28/08
03/25/08 - 04/09/08	05/05/08	03/28/08	04/02/08	04/10/08	04/14/08	04/14/08
04/10/08 - 04/24/08	05/20/08	04/15/08	04/17/08	04/25/08	04/29/08	04/29/08
04/25/08 - 05/09/08	06/05/08	04/30/08	05/02/08	05/12/08	05/14/08	05/14/08
05/10/08 - 05/24/08	06/20/08	05/15/08	05/19/08	05/23/08	05/28/08	05/28/08
05/25/08 - 06/09/08	07/03/08	05/29/08	06/02/08	06/09/08	06/12/08	06/12/08
06/10/08 - 06/24/08	07/18/08	06/13/08	06/17/08	06/25/08	06/27/08	06/27/08
06/25/08 - 07/09/08	08/05/08	06/30/08	07/02/08	07/10/08	07/14/08	07/14/08
07/10/08 - 07/24/08	08/20/08	07/15/08	07/17/08	07/28/08	07/30/08	07/30/08
07/25/08 - 08/09/08	09/05/08	07/31/08	08/04/08	08/11/08	08/13/08	08/13/08
08/10/08 - 08/24/08	09/19/08	08/14/08	08/19/08	08/26/08	08/28/08	08/28/08
08/25/08 - 09/09/08	10/03/08	08/29/08	09/03/08	09/10/08	09/12/08	09/12/08
09/10/08 - 09/24/08	10/20/08	09/15/08	09/17/08	09/25/08	09/29/08	09/29/08
09/25/08 - 10/09/08	11/05/08	09/30/08	10/02/08	10/10/08	10/14/08	10/14/08
10/10/08 - 10/24/08	11/20/08	10/15/08	10/17/08	10/24/08	10/28/08	10/28/08
10/25/08 - 11/09/08	12/05/08	10/29/08	10/31/08	11/10/08	11/12/08	11/12/08
11/10/08 - 11/24/08	12/19/08	11/13/08	11/17/08	11/24/08	11/26/08	11/26/08
11/25/08 - 12/09/08	01/05/09	11/28/08	12/02/08	12/10/08	12/12/08	12/12/08
12/10/08 - 12/23/08	01/20/09	12/15/08	12/17/08	12/24/08	12/29/08	12/29/08

* Last paper scan sheet submission

Effective 12/26/07, all student timesheets submitted on-line

SECE WEB SITE: www.hawaii.edu/sece