

DEADLINES FOR INPUT AND DOWNTIMES - SCOPIS ON THE WEB

<u>PAY DATES</u>		SCAN SHEETS DUE AT 11:00 AM	WEB ENTRY (CHANGES) TO AFFECT PAYMENT DUE BY 11:00 AM	WEB ENTRY (ADDS) TO GENERATE A SCAN SHEET 11:00 AM*	<u>APPROXIMATE DOWNTIMES</u>	APPROXIMATE DOWN TIMES	
NON-LAG (BU 07)	LAG					FROM 11:00 AM ON:	TO 11:00 PM ON:
01/15/08	01/18/08	12/28/07	12/28/07	12/19/07	11:00 AM 12/28/07 THRU 12/29/07	12/28/07	12/29/07
01/31/08	02/05/08	01/15/08	01/15/08	01/03/08	11:00 AM 01/15/08 THRU 01/16/08	01/15/08	01/16/08
02/15/08	02/20/08	01/31/08	01/31/08	01/18/08	11:00 AM 01/31/08 THRU 02/01/08	01/31/08	02/01/08
02/29/08	03/05/08	02/14/08	02/14/08	02/05/08	11:00 AM 02/14/08 THRU 02/15/08	02/14/08	02/15/08
03/14/08	03/20/08	02/29/08	02/29/08	02/20/08	11:00 AM 02/29/08 THRU 03/03/08	02/29/08	03/03/08
03/31/08	04/04/08	03/13/08	03/13/08	03/05/08	11:00 AM 03/13/08 THRU 03/14/08	03/13/08	03/14/08
04/15/08	04/18/08	03/31/08	03/31/08	03/18/08	11:00 AM 03/31/08 THRU 04/01/08	03/31/08	04/01/08
04/30/08	05/05/08	04/15/08	04/15/08	04/03/08	11:00 AM 04/15/08 THRU 04/16/08	04/15/08	04/16/08
05/15/08	05/20/08	04/30/08	04/30/08	04/18/08	11:00 AM 04/30/08 THRU 05/01/08	04/30/08	05/01/08
05/30/08	06/05/08	05/15/08	05/15/08	05/05/08	11:00 AM 05/15/08 THRU 05/16/08	05/15/08	05/16/08
06/13/08	06/20/08	05/29/08	05/29/08	05/20/08	11:00 AM 05/29/08 THRU 05/30/08	05/29/08	05/30/08
06/30/08	07/03/08	06/13/08	06/13/08	06/03/08	11:00 AM 06/13/08 THRU 06/16/08	06/13/08	06/16/08
07/15/08	07/18/08	06/30/08	06/30/08	06/18/08	11:00 AM 06/30/08 THRU 07/1/08	06/30/08	07/01/08
07/31/08	08/05/08	07/15/08	07/15/08	07/03/08	11:00 AM 07/15/08 THRU 07/16/08	07/15/08	07/16/08
08/14/08	08/20/08	07/31/08	07/31/08	07/18/08	11:00 AM 07/31/08 THRU 08/01/08	07/31/08	08/01/08
08/29/08	09/05/08	08/14/08	08/14/08	08/05/08	11:00 AM 08/14/08 THRU 08/18/08	08/14/08	08/18/08
09/15/08	09/19/08	08/29/08	08/29/08	08/20/08	11:00 AM 08/29/08 THRU 09/1/08	08/29/08	09/01/08
09/30/08	10/03/08	09/15/08	09/15/08	09/04/08	11:00 AM 09/15/08 THRU 09/16/08	09/15/08	09/16/08
10/15/08	10/20/08	09/30/08	09/30/08	09/18/08	11:00 AM 09/30/08 THRU 10/01/08	09/30/08	10/01/08
10/31/08	11/05/08	10/15/08	10/15/08	10/03/08	11:00 AM 10/15/08 THRU 10/16/08	10/15/08	10/16/08
11/14/08	11/20/08	10/29/08	10/29/08	10/20/08	11:00 AM 10/29/08 THRU 10/30/08	10/29/08	10/30/08
11/28/08	12/05/08	11/13/08	11/13/08	11/03/08	11:00 AM 11/13/08 THRU 11/14/08	11/13/08	11/14/08
12/15/08	12/19/08	11/28/08	11/28/08	11/18/08	11:00 AM 11/28/08 THRU 12/01/08	11/28/08	12/01/28
12/31/08	01/05/09	12/15/08	12/15/08	12/03/08	11:00 AM 12/15/08 THRU 12/16/08	12/15/08	12/16/08
01/15/09	01/20/09	12/30/08	12/30/08	12/18/08	11:00 AM 12/30/08 THRU 12/31/08	12/30/08	12/31/08

* - SCOPIS WEB IS ALSO DOWN AFTER 12:00 NOON ON THIS DAY UNTIL THE FOLLOWING MORNING

SCOPIS WEB SITE: <http://its06.its.hawaii.edu:9182/loginDisplay.do>