

KFS Report Dictionary

Report Numbering Conventions

The KFS Reports will have the numbering convention AABNNNCM where

- AA – represents the KFS module
 - AP = Accounts Payable
 - AR = Accounts Receivable
 - CG = Contracts & Grants
 - CM = Capital Assets
 - GL = General Ledger/Financial Transactions
 - LD = Labor Distribution/Payroll
 - PU = Purchasing
- B – represents whether the report displays balances or transaction detail
 - B = Balances
 - T = Transaction Detail
- NNN – represents a number
 - Reports with similar data but different sorts or displays will have the same number
 - If the report existed in FMIS, the FMIS number will be used (i.e., 090, 091, 043, etc)
- C – represents a sort version
 - The sort versions will start with A and will be sequentially assigned
- M – represents a display option
 - The display options will start with 1 and will be sequentially assigned

An example is GLT090A which would be a General Ledger Report displaying transaction level detail and would be similar to the 090 report from FMIS.

Report Number	Title	Description	Sort	Frequency	PCX Distribution
ARB065A1	Accounts Receivable Aging Report by FO Code & Billing Org	Lists outstanding AR invoices by customer with open amount aged by number of days	FO Code, AR Billing Org, Customer Name, Invoice Number	Monthly	FO
ARB066A2	Accounts Receivable Aging Report by FO Code & Billing Org Closed in FY	Lists AR invoices by customer that were closed (paid/cleared) during the FY	FO Code, AR Billing Org, Customer Name, Invoice Number	Annually	FO

KFS Report Dictionary

ART065F1	Accounts Receivable Report by FO Code & Fund Group	Lists AR transactions by fund group and account	FO Code, Fund Group, Account, Customer Name, Invoice Number	Monthly	FO
ART066F2	Accounts Receivable Report by FO Code & Fund Group Closed in FY	Lists AR transactions by fund group and account for invoices that were closed (paid/cleared) during the FY	FO Code, Fund Group, Account, Customer Name, Invoice Number	Annually	FO
CGB090B1	CG Budget Pool Summary by FO Code & Account	Lists monthly budget pool balances for contract and grant accounts; includes budgets, actual, encumbrances and available balance; similar to CBMR090S	FO Code, FO Name, Account and Budget Pool	Monthly	FO
CGB090B2	CG Budget Pool Summary by FO Code, Account & Sub Account	Lists monthly budget pool balances for contract and grant accounts; includes budgets, actual, encumbrances and available balance; each sub account is on a separate page; similar to CBMR090S	FO Code, FO Name, Account, Sub Account and Budget Pool	Monthly	FO
CGB090C1	CG Budget Pool Summary by FO Code, Account Supervisor & Account	Lists monthly budget pool balances for contract and grant accounts; includes budgets, actual, encumbrances and available balance; similar to CBMR090S	FO Code, FO Name, Account Supervisor, Account and Budget Pool	Monthly	FO
CGB090C2	CG Budget Pool Summary by FO Code, Account Supervisor, Account & Sub Account	Lists monthly budget pool balances for contract and grant accounts; includes budgets, actual, encumbrances and available balance; each sub account is on a separate page; similar to CBMR090S	FO Code, FO Name, Account Supervisor, Account, Sub Account and Budget Pool	Monthly	FO
CGB090D1	Object Code Summary by FO Code & Account	Lists monthly expense object code balances for contract and grant accounts; includes budgets, actual, encumbrances and available balance; similar to CBMR090	FO Code, FO Name, Account, Budget Pool and Object Code	Monthly	FO

KFS Report Dictionary

CGB090D2	Object Code Summary by FO Code, Account & Sub Account	Lists monthly expense object code balances for contract and grant accounts; includes budgets, actual, encumbrances and available balance; each sub account is on a separate page; similar to CBMR090	FO Code, FO Name, Account, Sub Account, Budget Pool and Object Code	Monthly	FO
CGB090E1	Object Code Summary by FO Code, Account Supervisor & Account	Lists monthly expense object code balances for contract and grant accounts; includes budgets, actual, encumbrances and available balance; similar to CBMR090	FO Code, FO Name, Account Supervisor, Account, Budget Pool and Object Code	Monthly	FO
CGB090E2	Object Code Summary by FO Code, Account Supervisor, Account & Sub Account	Lists monthly expense object code balances for contract and grant accounts; includes budgets, actual, encumbrances and available balance; each sub account is on a separate page; similar to CBMR090	FO Code, FO Name, Account Supervisor, Account, Sub Account, Budget Pool and Object Code	Monthly	FO
CGB091A1	Account Summary by FO Code & Proposal Number	Lists account balances for accounts under the same proposal (award) number; includes budgets, actual, encumbrances and available balance; similar to CBMR091	FO Code, Proposal Number and Account	Monthly	FO
CGB091A2	CG Budget Pool Summary by FO Code & Proposal Number	Lists consolidated monthly budget pool balances for a proposal (award); includes budgets, actual, encumbrances and available balance; similar to CBMR091	FO Code, Proposal Number and Budget Pool	Monthly	FO
CGB091B1	Account Balance Summary by FO Code & User Rollup Code 1	Lists account balances for accounts under the same user rollup code 1; includes budgets, actual, encumbrances and available balance; similar to CBMR091	FO Code, User Rollup Code 1 and Account	Monthly	FO

KFS Report Dictionary

CGB091B2	CG Budget Pool Summary by FO Code & User Rollup Code 1	Lists consolidated monthly budget pool balances for a user rollup code 1; includes budgets, actual, encumbrances and available balance; similar to CBMR091	FO Code, User Rollup Code 1 and Budget Pool	Monthly	FO
CGB091C1	Account Balance Summary by FO Code & User Rollup Code 2	Lists account balances for accounts under the same user rollup code 2; includes budgets, actual, encumbrances and available balance; similar to CBMR091	FO Code, User Rollup Code 2 and Account	Monthly	FO
CGB091C2	CG Budget Pool Summary by FO Code & User Rollup Code 2	Lists consolidated monthly budget pool balances for a user rollup code 2; includes budgets, actual, encumbrances and available balance; similar to CBMR091	FO Code, User Rollup Code 2 and Budget Pool	Monthly	FO
CGB091D1	Account Balance Summary by FO Code & User Rollup Code 3	Lists account balances for accounts under the same user rollup code 3; includes budgets, actual, encumbrances and available balance; similar to CBMR091	FO Code, User Rollup Code 3 and Account	Monthly	FO
CGB091D2	CG Budget Pool Summary by FO Code & User Rollup Code 3	Lists consolidated monthly budget pool balances for a user rollup code 3; includes budgets, actual, encumbrances and available balance; similar to CBMR091	FO Code, User Rollup Code 3 and Budget Pool	Monthly	FO
CGT090A	CG Balance Sheet by FO Code	Lists monthly transaction activity for assets, liabilities and fund balances for contract and grant accounts; includes prior month's balance, current month's activity and total to date with transaction details; similar to CBSP090D	FO Code, Account, Object Code and Basic Accounting Category	Monthly	FO

KFS Report Dictionary

CGT090F	CG Account Statement by FO Code	Lists monthly transaction activity for income and expenses for contract and grant accounts; includes budget, actuals and encumbrances with transaction details; similar to CBSP090D	FO Code, Account, Budget Pool and Object Code	Monthly	FO
CGT090G	CG Account Statement by FO Code & Account Supervisor	Lists monthly transaction activity for income and expenses for contract and grant accounts; includes budget, actuals and encumbrances with transaction details; similar to CBSP090D	FO Code, Account, Account Supervisor, Budget Pool and Object Code	Monthly	FO
GLB010A1	Cash Balance Report by Legal Authority	Selects all accounts that have balances in a given fiscal period/fiscal year; shows the impact of transactions to the cash balance including the beginning cash balance, net revenue, net expenditure and transfers resulting in an ending cash balance; provides Encumbrance and Pre-Encumbrance balances to calculate unencumbered cash balance; similar to the eThority Cash Balance 37-47	FO Code, Legal Authority, Budget Plan ID, Account Number	Monthly	FO
GLB010A2	Cash Balance Report by Legal Authority	Selects all accounts that have balances in a given fiscal period/fiscal year; shows the impact of transactions to the cash balance including the beginning cash balance, net revenue, net expenditure and transfers resulting in an ending cash balance; provides Encumbrance and Pre-Encumbrance balances to calculate unencumbered cash balance; similar to the eThority Cash Balance 37-47	FO Code, Account Supervisor, Legal Authority, Budget Plan ID, Account Number	Monthly	FO

KFS Report Dictionary

GLB090B1	Non CG Account Summary by FO Code & Account	Lists monthly income and expense balances for non contract and grant accounts; includes budgets, actual, encumbrances and available balance; similar to FBMR090	FO Code, FO Name, Account, Budget Pool (Budget Summary 2 Code) and Object Code	Monthly	FO
GLB090B2	Non CG Account Summary by FO Code, Account & Sub Account	Lists monthly income and expense balances for non contract and grant accounts; includes budgets, actual, encumbrances and available balance; each sub account is on a separate page; similar to FBMR090	FO Code, FO Name, Account, Sub Account, Budget Pool (Budget Summary 2 Code) and Object Code	Monthly	FO
GLB090C1	Non CG Account Summary by FO Code, Account Supervisor & Account	Lists monthly income and expense balances for non contract and grant accounts; includes budgets, actual, encumbrances and available balance; similar to FBMR090	FO Code, FO Name, Account Supervisor, Account, Budget Pool (Budget Summary 2 Code) and Object Code	Monthly	FO
GLB090C2	Non CG Account Summary by FO Code, Account Supervisor, Account & Sub Account	Lists monthly income and expense balances for non contract and grant accounts; includes budgets, actual, encumbrances and available balance; each sub account is on a separate page; similar to FBMR090	FO Code, FO Name, Account Supervisor, Account, Sub Account, Budget Pool (Budget Summary 2 Code) and Object Code	Monthly	FO
GLB090D1	Non CG Account Summary (Exp Only) by FO Code & Account	Lists monthly expense balances for non contract and grant accounts; includes budgets, actual, encumbrances and available balance; similar to FBMR090	FO Code, FO Name, Account, Budget Pool (Budget Summary 2 Code) and Object Code	Monthly	FO
GLB090D2	Non CG Account Summary (Exp Only) by FO Code, Account & Sub Account	Lists monthly expense balances for non contract and grant accounts; includes budgets, actual, encumbrances and available balance; each sub account is on a separate page; similar to FBMR090	FO Code, FO Name, Account, Sub Account, Budget Pool (Budget Summary 2 Code) and Object Code	Monthly	FO

KFS Report Dictionary

GLT001	PCard Transaction Listing by FO Code	Lists monthly PCard transaction activity for the account	FO Code, FO Name and Account	Monthly Discontinued as of 09/01/2014	FO
GLT001A	P-Card Transaction Listing by FO Code & Card Holder	Lists monthly PCard transaction activity for the card holder	FO Code, FO Name and Card Holder	Monthly Discontinued as of 09/01/2014	FO
GLT009	Open Commitment Status by Fiscal Officer	Outstanding encumbrance balances as of the report run date; includes original amount, closed amount and outstanding amount by encumbrance document; similar to FBMR009B	FO Code, FO Name, Balance Type, Account and Document Number	Monthly	FO
GLT009A	Open Commitment by FO Code & Account	Outstanding encumbrance balances as of the report run date; includes original amount, closed amount and outstanding amount by encumbrance document; similar to FBMR009B	FO Code, FO Name, Account, Balance Type and Document Number	Monthly	FO
GLT090A	Non CG Balance Sheet by FO Code	Lists monthly transaction activity for assets, liabilities and fund balances for non contract and grant accounts; includes prior month's balance, current month's activity and total to date with transaction details; similar to FBSP090D	FO Code, Account, Object Code and Basic Accounting Category	Monthly	FO
GLT090E	Non CG Account Statement by FO Code	Lists monthly transaction activity for income and expenses for non contract and grant accounts; includes budget, actuals and encumbrances with transaction details; similar to FBSP090D	FO Code, Account, Object Code and Basic Accounting Category	Monthly	FO
GLT090F	Non CG Account Statement by FO Code & Account Supervisor	Lists monthly transaction activity for income and expenses for non contract and grant accounts; includes budget, actuals and encumbrances with transaction details; similar to FBSP090D	FO Code, Account, Account Supervisor, Object Code and Basic Accounting Category	Monthly	FO

KFS Report Dictionary

LDT751	Detail Payroll Feed by Fiscal Officer	Lists monthly payroll transactions by employee; includes paid date, service date, CPU date, payroll number, object codes and amount; similar to FHMR751	FO Code, FO Name, Account, Payroll Type and Employee Name	Monthly	FO
LDT751A	Detail Payroll Feed by Fiscal Officer, Account & Sub Account	Lists monthly payroll transactions by employee; includes paid date, service date, CPU date, payroll number, object codes and amount; each sub account is on a separate page; similar to FHMR751	FO Code, FO Name, Account, Sub Account, Payroll Type and Employee Name	Monthly	FO
	Application Administration and Security	Listing of KFS users with role assignments; FO code association based on the user's primary chart-org	FO Code, User's name (lastname, firstname)	Semi-Annually	FO
	Auto Disapproved Docs (CSV)	List of documents disapproved at fiscal year end for review	FO Code, Document number	Annually	FO
	PCDO Errors (CSV)	List of PCard transactions that were rejected from the feed due to invalid data for followup and correction	FO Code, Cardholder	Monthly	FO
	PCDO Reconciliation Report	List of PCDOs for a billing cycle for followup	FO Code, PCDO document number	Monthly	FO
	PCDO Auto-Approved Report	List of PCDOs auto approved by KFS	FO Code, PCDO document number	Monthly	FO